

**POTTAWATOMIE  
WABAUNSEE  
REGIONAL LIBRARY**



# 2019 ANNUAL REPORT

<http://www.pottwab.org>

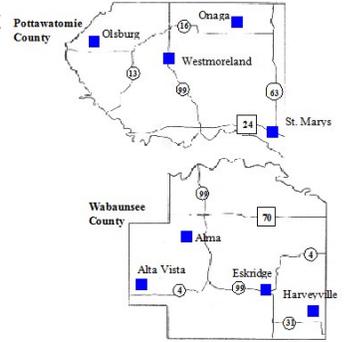


## A UNIVERSE of Stories



# POTTAWATOMIE WABAUNSEE REGIONAL LIBRARY

The Pottawatomie-Wabaunsee Regional Library began as a demonstration project conducted by the State Library of Kansas. The project ended on November 6, 1962, with the voters of Pottawatomie and Wabaunsee Counties approving the establishment of the Regional Library by a 2 to 1 margin. The Pottawatomie Wabaunsee Regional Library is today the only two-county public library in Kansas.



The St. Marys Branch Library became the headquarters for the Regional Library, and the Onaga Library was established as a Branch in 1962. The Alma Branch Library was added in 1963, and the Eskridge Branch was added in 1967.

PWRL originally operated a bookmobile that stopped at many of the rural communities in both counties. The Bookmobile service declined, and finally ceased operation in 1995. The Board determined that a new means to provide Library service to the rural areas was needed. As a result, three Mini Libraries were established as service outlets in Harveyville, Olsburg, and Westmoreland in 1981. A fourth Mini Library was opened at Alta Vista in 1996.

Mini Libraries are access points for Library service. Their purpose is to provide residents in more remote areas of the two counties with direct, but limited, Library service. Materials at Mini locations are rotated each month from PWRL's shared collection so that a fresh and balanced selection is always available. Patrons can also make requests to borrow any other materials at any time.

PWRL strives to provide free and open access to information, and to deliver the best possible library services to the residents of Pottawatomie and Wabaunsee Counties. The Library is committed to maintaining libraries in the rural communities of Alma, Alta Vista, Eskridge, Harveyville, Olsburg, Onaga, St. Marys and Westmoreland toward this purpose.

## CHARACTERISTICS OF LEGAL SERVICE AREA

The Pottawatomie Wabaunsee Regional Library is established under K.S.A. 12-1231 et seq. The Library is supported by a mill levy on the two counties, excluding Wamego and the part of Manhattan in Pottawatomie County. The division of the budget is based on population and valuation in each county, per K.S.A. 12-1234(b)

<b>Legal Service Area</b>		
Pottawatomie County	<b>820 square miles</b>	
Wabaunsee County	<b>792 square miles</b>	
<b>2019 Legal Service Population</b> - From the KS Office of the Director of the Budget for prep. of 2020 Budgets		
	Pottawatomie County (Within Library District)	
	Wabaunsee County	
	<b>Total in PWRL Service Area</b>	<b><u>26,074</u></b>
<b>2019 Tangible Valuation</b> - From County Clerks Offices as of July 31, 2019		
	Pottawatomie County (Within Library District)	
	Wabaunsee County	\$ 88,859,062
	<b>Total valuation for PWRL Service Area</b>	<b><u>\$573,104,850</u></b>

## BOARD MEMBERS AS OF DECEMBER 31, 2019

Position 1	Sue Jenkins Olsburg, 66520	May 1, 2018 - April 30, 2022
Position 2 <b>Vice -Chairman</b>	Sandra Jensen Eskridge, 66423	June 22, 2015 - April 30, 2018 (Un-expired term) May 1, 2018 - April 30, 2022
Position 3 <b>Chairman</b>	Pam Bales Alma, 66401	May 1, 2016 - April 30, 2020
Position 4	Alicia Matson Onaga, 66521	May 1, 2019 - April 30, 2023
Position 5	Nina Imthurn Maple Hill, 66507	May 1, 2017 - April 30, 2021
Position 6 <b>Treasurer</b>	Paulette Simecka St. Marys, 66536	Dec. 7, 2015 - April 30, 2016 (Un-expired term) May 1, 2016 - April 30, 2020

### 2019- Ex-Officio Members

James Suber, Chairman Wabaunsee County Commission Alma, KS 66401	Pat Weixelman, Chairman Pottawatomie County Commission Westmoreland, KS 66549
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As specified by Kansas State Statutes, the Pottawatomie Wabaunsee Regional Library Board of Trustees is composed of eight members. The Pottawatomie and Wabaunsee County Commissions each appoint three members to serve on the Library Board. The County Commission Chairman from each county is also charged with appointing a member of the Commission to serve as an ex-officio voting member of the Board.

Library Board members can serve a maximum of two consecutive four-year terms. The regular monthly meeting of the Library Board is generally held on the last Wednesday of each month at 5:30 p.m. at the St. Marys Library, unless otherwise ordered by the Board.

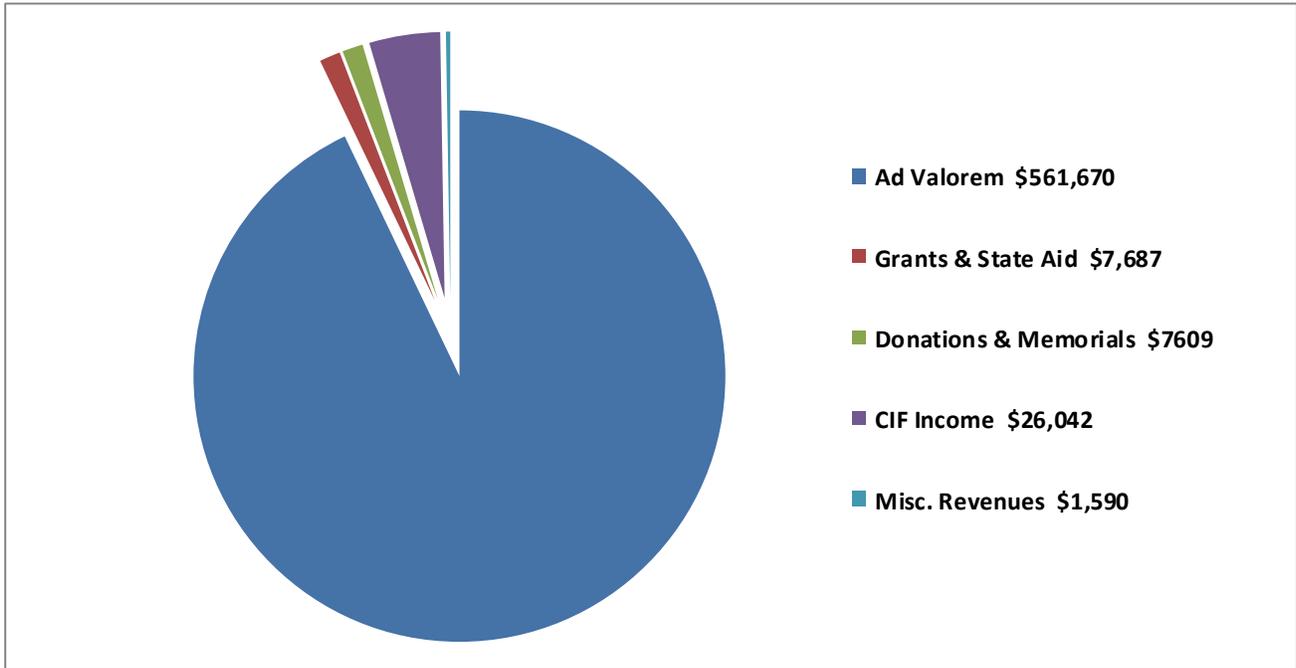




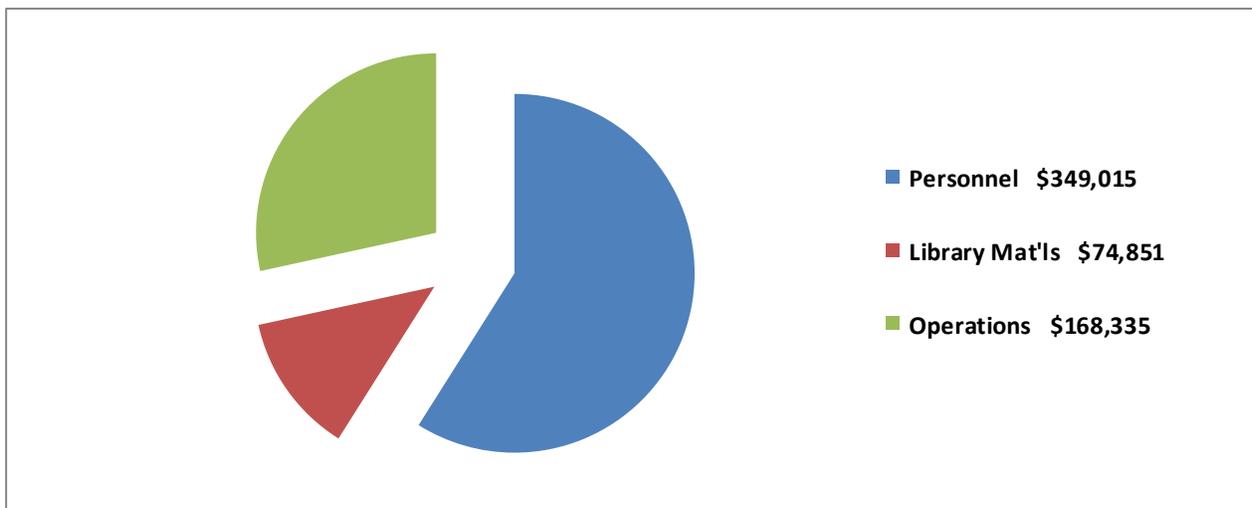
# FINANCIAL REPORT

<p><b><u>Revenues 2019</u></b></p> <p>The amount of Ad Valorem taxes collected to fund the PWRL Budget is based on the population and valuation in Pottawatomie &amp; Wabaunsee Counties, per K.S.A. 12-1234(b)</p>		
PT Co. Ad Valorem Taxes	\$444,655.00	 <p style="text-align: center;"><b>A LOOK at the BUDGET</b></p>
WB Co. Ad Valorem Taxes	\$117,015.00	
Grants & State Aid	\$7,686.79	
Donations and Memorials	\$7,609.06	
CIF Income	\$26,041.66	
Miscellaneous Revenues	<u>\$1,589.93</u>	
<b><u>Total Revenue</u></b>	<b>\$604,597.44</b>	
<p><b><u>Expenditures 2019</u></b></p>		
Personnel (Salaries & Benefits)	\$349,014.96	
Library Materials ((\$15,000 budgeted for library materials, additional expenditures from General Fund, Capital Improvement Fund, Donations, State Aid and Misc. Revenue)	\$74,851.22	
Operations (Rent, utilities, supplies, equip., etc.)	<u>\$168,335.49</u>	
<b><u>Total Expenditures</u></b>	<b>\$592,201.67</b>	

## REVENUES 2019 \$604,597



## EXPENDITURES 2019 \$592,202



## RETURN ON INVESTMENT



MATERIALS AND SERVICES PROVIDED	NUMBER PROVIDED	COST PER ITEM OR INTERATION	VALUE OF MATERIALS AND SERVICES
Adult Books Borrowed	26,851	\$25.00	\$671,275
Children & Teen Books Borrowed	26,335	\$25.00	\$658,375
Music CDs & Audio Books Borrowed	861	\$25.00	\$21,525
Interlibrary Loan Items Borrowed / Loaned	5,359	\$25.00	\$133,975
E-Books / Audio Books Downloaded	6,235	\$15.00	\$93,525
Magazines Borrowed	650	\$5.00	\$3,250
Movies Borrowed	7762	\$14.00	\$108,668
Special Material Requests Handled and Sent	16,004	\$25.00	\$400,100
Adult Attended Library Programs	2,513	\$8.00	\$20,104
Teen & Children Attended Library Programs	9,819	\$6.00	\$58,914
Computer Uses	31,982	\$12.00	\$383,784
Patron Reference Questions	19,591	\$10.00	\$195,910
<b>Total Value</b>	<b>153,962</b>		<b>\$2,749,405</b>

WHAT IS YOUR LIBRARY  
**WORTH TO YOU?**

CHECK OUT OUR  
**LIBRARY VALUE CALCULATOR**  
 AND FIND OUT HOW MUCH \$  
 THE LIBRARY SAVES YOU!





**POTTAWATOMIE WABAUNSEE REGIONAL LIBRARY**  
(EIGHT LOCATIONS IN POTTAWATOMIE & WABAUNSEE COUNTIES)

Pay to the

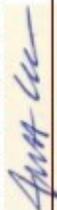
ORDER of **Pottawatomie Wabaunsee Regional Library Patrons**

**\$2,749,405**

**Two million eight hundred thousand four hundred eighty-nine and no/100 -DOLLARS**

**In 2019 PWRL patrons used..26,851 adult books with a value of \$ 671,275 if purchased by consumers  
.....26,335 young adult & children's books with a value of \$ 658,375 if purchased by consumers  
.....861 audio books & 6,235 E-Books with a value of \$ 115,050 if purchased by consumers  
.....5,359 interlibrary loan items with a value of \$ 133,975 if purchased by consumers  
.....650 periodicals with an average value of \$ 3,250 if purchased by consumers  
.....7,762 movies with an average value of \$108,668 if purchased by consumers  
.....2513 Adults & 9,819 Children & Teens Attended Library Programs with an average value of \$79,018  
.....31,982 hours of computer time with an average value of \$ 383,784 if purchased by consumers  
Staff handled....16,004 special requests for materials with a value of \$ 400,100 if purchased by consumers  
Patrons Asked...19,591 reference questions for an average value of \$ 195,910 if purchased by consumers**



For: Value Check - for Library Materials & Services - 2019 , **Director**

Calculations based on the following Consumer Cost Values

- (Books, Audios, Requests, ILL ) = \$25; Magazines = \$5
- E-Books = \$15 ; Movies = \$14; Computer Time = \$12
- Reference Questions = \$10 ; Adult programs = \$8
- Children/Teen Programs = \$6

**Library Expenditures in 2019 = \$592,201.67**  
**Value of Materials & Services to Community = \$2,749,405.00**

## PWRL LIBRARY MATERIALS

	<b>2014</b>	<b>2018</b>	<b>2019</b>
Adult Books	30,250	29,316	29,668
Large Print	9,611	10,862	11,101
Young Adult Books	2,633	3,215	3,616
Children's Books	23,643	26,884	28,735
Rotating Books (NCKL)	5,970	5,993	5,913
Audio Books	3,898	1,561	1,482
Videos	1,717	4,540	4,991
Newspaper Subscriptions	22	22	22
Magazine Issues	7,637	8,003	8,304
Microfilm	531	547	547
Music CD's	549	417	445
Digital Audiobooks & E-Books - Sunflower eLibrary	6,310	47,837	53,140
Digital Audiobooks & E-Books - Statewide Collection	623	122,755	139,364
<b>Total Library Materials</b>	<b>93,454</b>	<b>261,952</b>	<b>287,328</b>



## TOTAL NUMBER OF ITEMS BORROWED

	<b>2014</b>	<b>2018</b>	<b>2019</b>
Adult Books	23,945	19,537	26,851
Children's Books	29,287	28,403	23,250
Young Adult Books	4,389	2,785	3,085
Audio Books	1,765	991	818
Periodicals	990	972	650
Videos	6,332	8,998	7,762
Music CD's	134	143	43
Digital E-Books / Digital Audiobooks	1,132	5,612	6,235
<b>Total Borrowed</b>	<b>67,974</b>	<b>67,441</b>	<b>68,694</b>

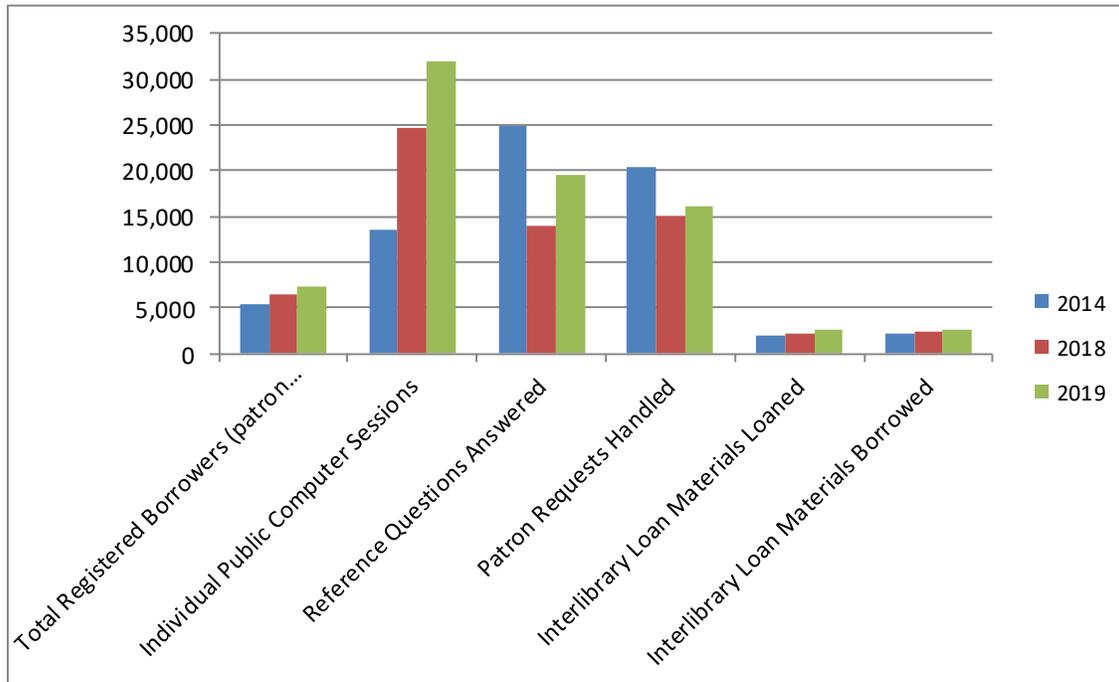
# PATRON VISITS IN 2019

Location	Total Hours	Patrons 2014	Patrons 2018	Patrons 2019
Alma	1,664	6,562	7,925	6,978
Eskridge	1,690	6,968	4,077	3,921
Onaga	1,742	5,169	5,491	5,886
St. Marys	2,834	21,528	25,709	21,965
Alta Vista	416	760	1,030	927
Harveyville	390	582	603	794
Olsburg	364	1,144	978	662
Westmoreland	806	551	1,529	1,216
<b>TOTAL</b>	<b>9,906</b>	<b>43,264</b>	<b>47,342</b>	<b>42,349</b>



## Other Statistics—2019

	2014	2018	2019
Total Registered Borrowers (patron re-registration)	5,392	6,489	7,242
Individual Public Computer Sessions (wired & wireless)	13,634	24,765	31,982
Reference Questions Answered	24,825	13,882	19,591
Patron Requests Handled & Sent by Staff	20,408	15,087	16,006
Interlibrary Loan Materials Loaned	2,052	2,205	2681
Interlibrary Loan Materials Borrowed	2,259	2,429	2678



CHECK IT OUT!



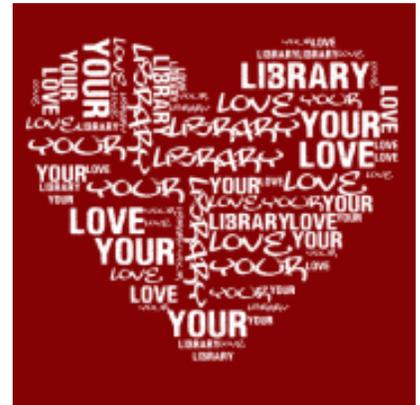


	2014	2018	2019
Number Registered for the Annual Eight Week Summer Reading Program	5,574	536	484
Number of Books Read during SRP	243	5,968	8,012
Total Number of Children's Programs (0-11)	559	592	957
Total Number of Teen Programs (12-18)	44	24	10
Number of Adult Programs (18+)	98	97	126
Total Number of Children Attending Programs (0-11)	11,006	7616	8,827
Total Number of Teens Attending Programs (12-18)	570	879	992
Total Number of Adults Attending Programs (18+)	3,082	2,243	2,513

GLOBAL REACH. LOCAL TOUCH.



Director (+)  
**Judith Cremer**



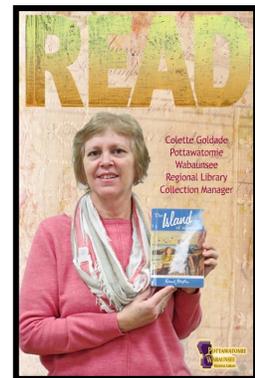
Processing Consultant (+)  
**Deborah Eichem**



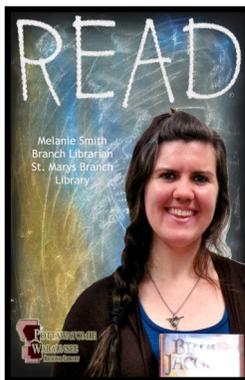
Secretary/Bookkeeper (+)  
Harveyville Substitute  
**Sheila McKinzie**



Collection Manager (+)  
**Colette Goldade**



St. Marys Br. Librarian (+)  
**Melanie Smith**



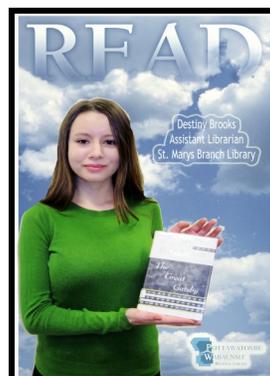
Processing Clerk (+)  
**Frances Garcia**



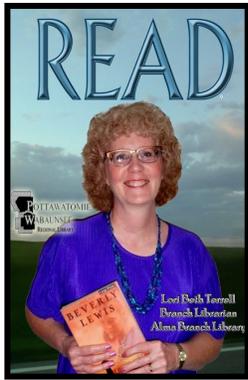
St. Marys Assistant  
**Emily Palmeri**



St. Marys Assistant  
**Destiny Brooks**



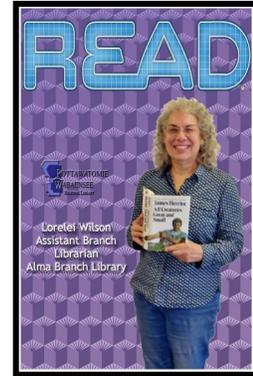
Alma Branch Librarian  
**Lori Beth Terrell**



Alma Substitute  
**Julia Anderson**



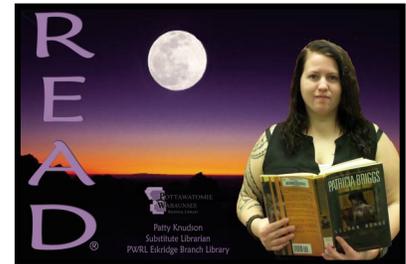
Alma Assistant Branch Librarian  
**Lorelei Wilson**



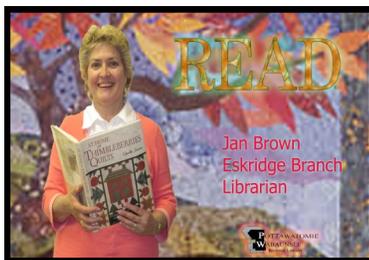
Alma Substitute  
**LaNelle Oney**



Eskridge Substitute  
**Patty Knudson**



Eskridge Branch Librarian  
**Jan Brown**



Eskridge Assistant  
**Judy Morton**



Onaga Branch Librarian (+)  
**Sallie Force**



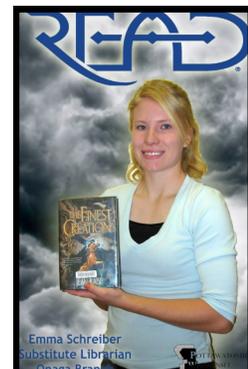
Onaga Assistant  
Westmoreland Substitute (+)  
**Janet Hulinsky**



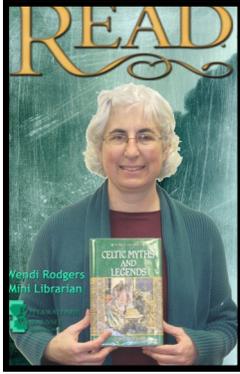
Onaga Substitute  
**Hannah Jennings**



Onaga Substitute  
**Emma Schreiber**



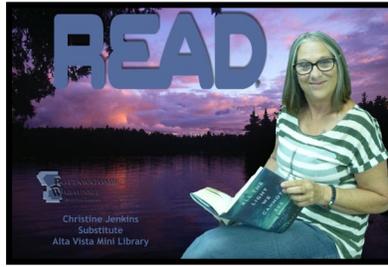
Mini Librarian ( Alta Vista, Harveyville  
Olsburg, Westmoreland) (+)  
**Wendi Rogers**



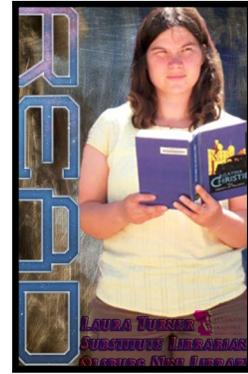
**Olsburg Substitute (+)  
Becky Avery**



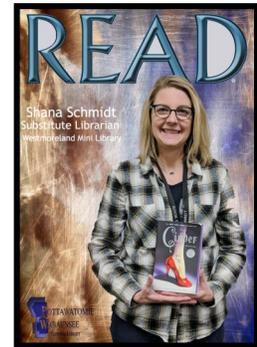
Alta Vista Substitute  
**Christine Jenkins**



Olsburg Substitute  
Westmoreland Substitute (+)  
**Laura Turner**



Westmoreland Substitute  
**Shane Schmidt**



(+) Indicates staff has responsibility for working or completing tasks at more than one PWRL location.



## **Books**

# **SERVICES AVAILABLE**

Adult, young adult, and children's books are available for checkout at all locations in regular & large print formats. Materials from any location may be easily requested and borrowed by patrons at any other location.

## **Audio Books**

Books on tape & CD, both fiction and non-fiction, are available at all locations.

## **Magazines and Newspapers**

Approximately 100 different periodical subscriptions are regularly received.

## **Videos**

The library has a collection of current movies on DVD available for check-out.



## **Digital Services**

Patrons may borrow e-Books and Digital Audio Books through PWRL's subscription to Overdrives Sunflower eLibrary. Library staff can also assist patrons with checking out digital audiobooks and e-books from the State Library of Kansas collection.

## **Reference**

Trained staff members are ready to help. If the answer to a question is not readily available, Library staff will assist patrons with research or refer them to other expert resources to find an answer.

## **Interlibrary Loan**

PWRL can get materials for local patrons from other libraries in Kansas through a statewide borrowing network. Items are quickly delivered for patron use by a statewide courier service.

## **Story Time**

A story time for toddlers and pre-schoolers is held at each Branch location every Tuesday morning from September through April. Mini locations also conduct storytime on the days they are scheduled to be open for business.

## **Summer Reading Program**

During the summer months the library conducts an eight week Summer Reading Program offering many special programming opportunities especially for younger readers to help encourage and sustain lifelong reading habits.

## **Newspaper On Microfilm / Digital Newspapers / Local History**

PWRL owns microfilm copies of all newspapers published in our legal service area. PWRL also has birth, death, and marriage indexes for many of the newspapers. Patrons can use microfilm readers to read and print articles at each Branch Location. The Kansas Digital Newspaper Project through the Kansas State Historical Society now also allows online access to digital copies of some of these local historical newspapers.

## **Copier & Fax Machine**

Each PWRL location has printers, copy machine, and a fax machine available for the public's use. Copies can be made for a small fee.

## **Computer, Internet, & Wireless Access**

Each PWRL location has computers with Internet access available for the public's use. All locations offer wireless Internet access during business hours for patrons who have their own equipment and want to use PWRL's high speed Internet connection.

## **NCKL - North Central Kansas Library System**

PWRL contracts with the North Central Kansas Library System (NCKL) to provide residents with additional services. NCKL provides a bi-monthly rotating collection of popular new books to each branch location for patrons to check out. Training for library staff, consulting, and technology support services are also made available to the library through NCKL. Residents of Pottawatomie & Wabaunsee Counties, under PWRL's reciprocal borrowing agreement, may obtain a borrowers card without cost and use it at the Manhattan Public Library, or any other NCKL member library.

## Locations and Current Service Hours

<p>HEAD - QUARTERS</p>	<p>306 N. 5th St. Marys, KS 66536 (785) 437-2778 illpowab@gmail.com pwrlldr@gmail.com</p>	<p>M, T, F Wednesday Thursday Saturday</p>	<p>8:30-5:00 8:30-6:00 8:30-7:00 9:00-1:00</p>
<p>BRANCHES</p> 	<p><b>Alma Branch Library</b> 115 W. 3rd, P.O. Box 420 Alma, KS 66401 (785) 765-3647</p>	<p>M, T, F Wednesday</p>	<p>9:00-12:15; 12:45-5:00 9:00-12:15; 12:45-7:00 powabalm@gmail.com</p>
	<p><b>Eskridge Branch Library</b> 115 S. Main, P.O. Box 87 Eskridge, KS 66423 (785) 449-2296</p>	<p>M, W Tuesday Friday</p>	<p>8:30-12:30; 1:00-6:00 8:30-12:30; 1:00-5:00 9:00-12:30; 1:00-4:00 powabesk@gmail.com</p>
	<p><b>Onaga Branch Library</b> 313 Leonard, P.O. Box 310 Onaga, KS 66521 (785) 889-4531</p>	<p>Monday Wednesday Tue, Friday</p>	<p>9:00-12:30; 1:00-7:00 9:00-12:30; 1:00-6:30 9:00-12:30; 1:00-5:00 powabona@gmail.com</p>
<p>MINI LIBRARIES</p> 	<p><b>Alta Vista Mini Library</b> 310 Center, Alta Vista, KS (785) 499-5542 powabav@gmail.com Wednesday 10:00-11:30; 12:00-6:30</p>	<p><b>Harveyville Mini Library</b> 128 W. Oak, Harveyville, KS (785) 589-2414 powabhv@gmail.com Tuesday: 10:00-12:00; 12:30-3:00 Saturday: 9:00-12:00</p>	
	<p><b>Olsburg Mini Library</b> 318 N. 2nd, Olsburg, KS (785) 468-3347 powabols@gmail.com Thursday: 10-12; 12:30-3:30; 5:30-7:30</p>	<p><b>Westmoreland Mini Library</b> 315 Main, Westmoreland, KS (785) 457-2841 powabwst@gmail.com Monday: 10-1; 1:30-6:00 Thursday 4:00-7:00 Saturday 9:00-2:00</p>	

Mail is not received at Mini locations. All correspondence, both physical & electronic, should be addressed to the Headquarters Library at St. Marys.