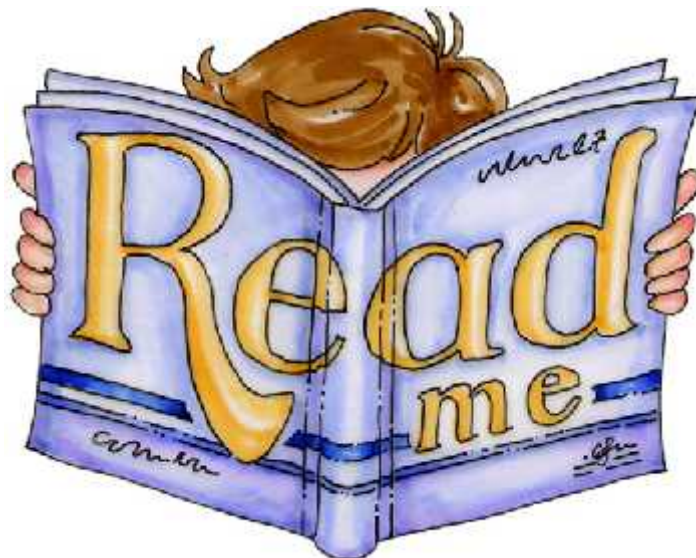


# 2016 ANNUAL REPORT



<http://www.pottwab.org>

# POTTAWATOMIE WABAUNSEE REGIONAL LIBRARY

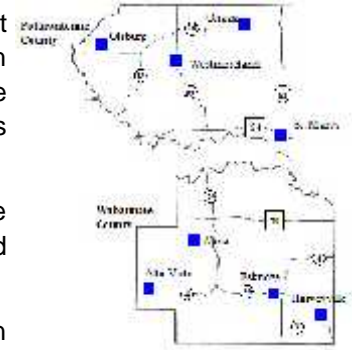
The Pottawatomie-Wabaunsee Regional Library began as a demonstration project conducted by the State Library of Kansas. The project ended on November 6, 1962, with the voters of Pottawatomie and Wabaunsee Counties approving the establishment of the Regional Library by a 2 to 1 margin. The Pottawatomie Wabaunsee Regional Library is today the only two-county public library in Kansas.

The St. Marys Branch Library became the headquarters for the Regional Library, and the Onaga Library was established as a Branch in 1962. The Alma Branch Library was added in 1963, and the Eskridge Branch was added in 1967.

PWRL originally operated a bookmobile that stopped at many of the rural communities in both counties. The Bookmobile service declined, and finally ceased operation in 1995. The Board determined that a new means to provide Library service to the rural areas was needed. As a result, three Mini Libraries were established as service outlets in Harveyville, Olsburg, and Westmoreland in 1981. A fourth Mini Library was opened at Alta Vista in 1996.


Mini Libraries are access points for Library service. Their purpose is to provide residents in more remote areas of the two counties with direct, but limited, Library service. Materials at Mini locations are rotated each month from PWRL's shared collection so that a fresh and balanced selection is always available. Patrons can also make requests for any other materials at any time.

PWRL strives to provide free and open access to information, and to deliver the best possible library services to the residents of Pottawatomie and Wabaunsee Counties. The Library continues to maintain libraries in the rural communities of Alma, Alta Vista, Eskridge, Harveyville, Olsburg, Onaga, St. Marys and Westmoreland toward this purpose.



## CHARACTERISTICS OF LEGAL SERVICE AREA

The Pottawatomie Wabaunsee Regional Library is established under K.S.A. 12-1231 et seq. The Library is supported by a mill levy on the two counties, excluding Wamego and the part of Manhattan in Pottawatomie County. The division of the budget is based on population and valuation in each county, per K.S.A. 12-1234(b)

<b>Legal Service Area</b>		
Pottawatomie County	<b>820 square miles</b>	
Wabaunsee County	<b>792 square miles</b>	
<b>2016 Legal Service Population</b> - From the KS Office of the Director of the Budget for prep. of 2017 Budgets		
	Pottawatomie County (Within Library District)	18,511
	Wabaunsee County	6951
	<b>Total in PWRL Service Area</b>	<b><u>25,462</u></b>
<b>2016 Tangible Valuation</b> - From County Clerks Offices as of July 31, 2016		
	Pottawatomie County (Within Library District)	\$448,604,294
	Wabaunsee County	\$ 82,476,877
	<b>Total valuation for PWRL Service Area</b>	<b><u>\$531,081,171</u></b>

## BOARD MEMBERS AS OF DECEMBER 31, 2016

Position 1 <b>Chairman</b>	Deb McClain-Williams Olsburg, 66520	May 1, 2010 - April 30, 2014 May 1, 2014 - April 30, 2018
Position 2	Sandra Jensen Eskridge, 66423	June 22, 2015 - April 30, 2018 (Un-expired term)
Position 3 <b>Vice -Chairman</b>	Pam Bales Alma, 66401	May 1, 2016—April 30, 2020
Position 4 <b>Secretary</b>	Linda Tessendorf Onaga, 66521	May 1, 2011 - April 30, 2015 May 1, 2015 - April 30, 2019
Position 5 <b>Treasurer</b>	Peggy Adams Maple Hill, 66507	May 1, 2009 - April 30, 2013 May 1, 2013 - April 30, 2017
Position 6	Paulette Simecka St. Marys, 66536	Dec. 7, 2015 - April 30, 2016 (Un-expired term) May 1, 2016—April 30, 2020

### 2017 - Ex-Officio Members

Ervan Stuewe Wabaunsee County Commission Alma, KS 66401	Pat Weixelman, Chairman Pottawatomie County Commission Westmoreland, KS 66549
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The Pottawatomie Wabaunsee Regional Library Board of Trustees is composed of eight members. The Pottawatomie and Wabaunsee County Commissions each appoint three members to serve on the Library Board. The County Commission Chairman from each county also serves as an ex-officio voting member of the Board.

Library Board members can serve a maximum of two consecutive four year terms. The regular monthly meeting of the Library Board is generally held on the last Wednesday of each month at 5:30 p.m. at the St. Marys Library, unless otherwise ordered by the Board.

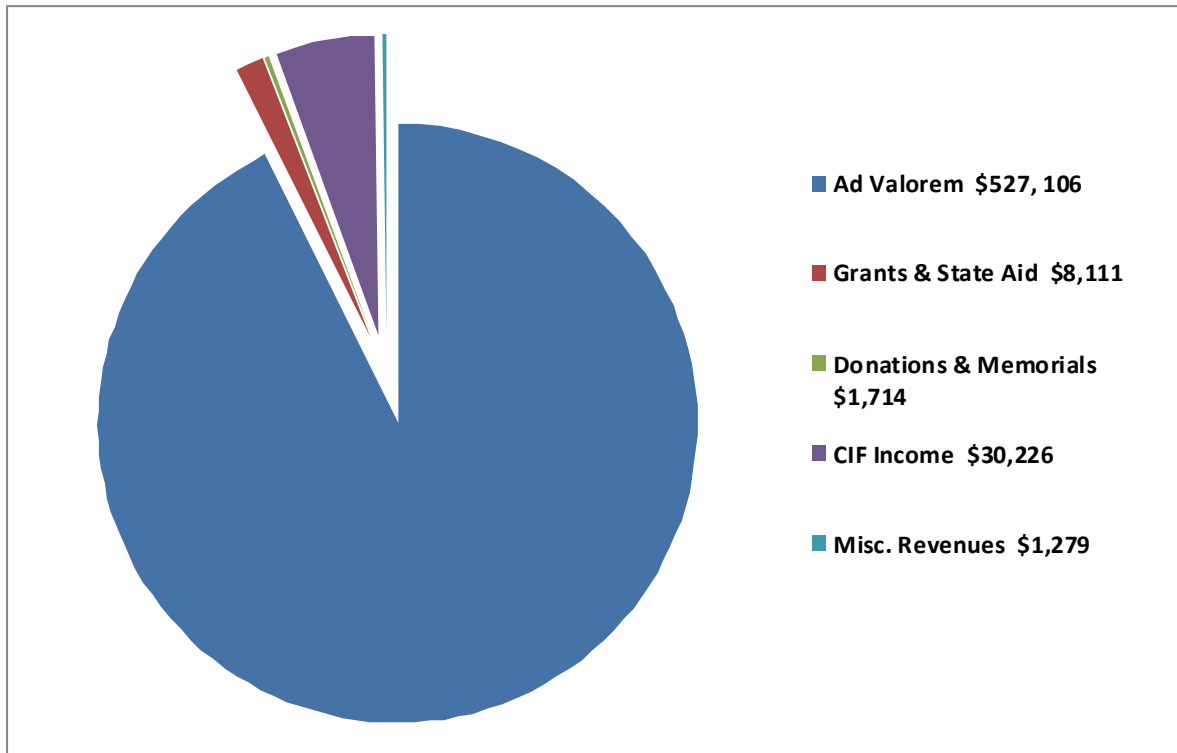




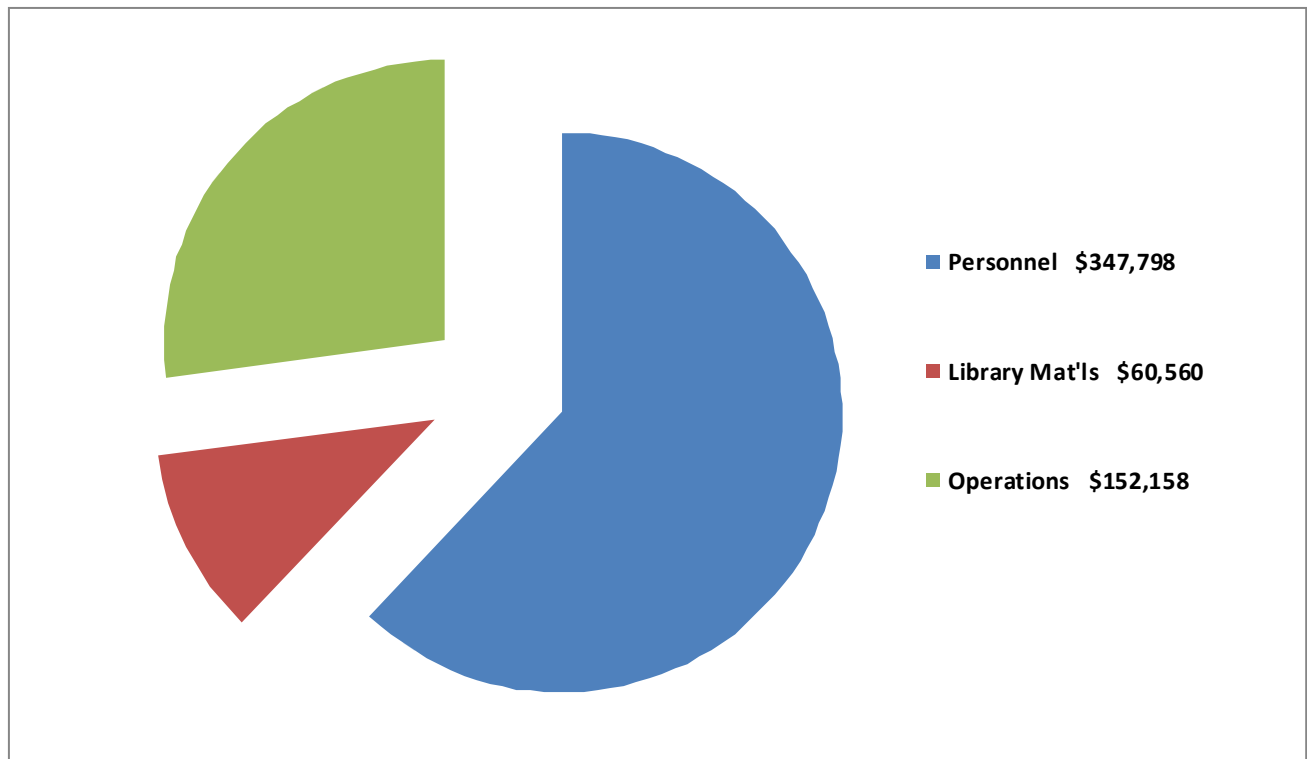
# FINANCIAL REPORT

<u>Revenues 2016</u>		
PT Co. Ad Valorem Taxes	\$413,294.00	
WB Co. Ad Valorem Taxes	\$113,811.70	
Grants & State Aid	\$8,111.18	
Donations and Memorials	\$1,714.29	
CIF Income	\$30,226.10	
Miscellaneous Revenues	<u>\$1,279.01</u>	
<u>Total Revenue</u>		
<u>Expenditures 2016</u>		
Personnel (Salaries & Benefits)	\$347,798.39	
Library Materials (\$15,000 budgeted, additional expenditures from General Fund, Capital Improvement Fund, donations, State Aid and Misc. Rev.)	\$60,560.04	
Operations (Rent, utilities, supplies, equip., etc.)	<u>\$152,158.16</u>	
<u>Total Expenditures</u>		<b><u>\$560,516.59</u></b>

## REVENUES 2016 \$568,436



## EXPENDITURES 2016 \$560,517



**Library Use  
Calculator**



What is the library worth to you?

## RETURN ON INVESTMENT

MATERIALS AND SERVICES PROVIDED	NUMBER PROVIDED	COST PER ITEM OR INTERATION	VALUE OF MATERIALS AND SERVICES
Adult Books Borrowed	29,998	\$25.00	\$749,950.00
Children & Teen Books Borrowed	27,490	\$25.00	\$687,250.00
Audio Books Borrowed	1,064	\$25.00	\$26,600.00
Interlibrary Loan Items Borrowed / Loaned	3,550	\$25.00	\$88,750.00
E-Books / Audio Books Downloaded	2,027	\$15.00	\$30,405.00
Magazines Borrowed	998	\$5.00	\$4,990.00
Movies Borrowed	7,662	\$14.00	\$107,268.00
Special Material Requests Handled	21,004	\$25.00	\$525,100
Adults Attending Programs	2555	\$8.00	\$20,440.00
Children & Teens Attending Programs	8,951	\$6.00	\$53,706.00
Computer Uses	32,967	\$12.00	\$395,604.00
Patron Reference Questions	16,641	\$10.00	\$166,410
<b>Total Value</b>			<b>\$2,856,473</b>





**POTTAWATOMIE WABAUNSEE REGIONAL LIBRARY**  
(EIGHT LOCATIONS IN POTTAWATOMIE & WABAUNSEE COUNTIES)

Pay to the

ORDER of Pottawatomie Wabauunsee Regional Library Patrons

\$2,856,473

Four million two hundred fifty three thousand three hundred forty-three and no/100 — DOLLARS  
In 2016 PWRL patrons used..29,998 adult books with a value of \$ 749,950 if purchased by consumers  
.....27,490 young adult & children's books with a value of \$ 687,250 if purchased by consumers  
.....1,064 audio books & 2,027 E-Books with a value of \$ 57,005 if purchased by consumers  
.....3,550 interlibrary loan items with a value of \$ 88,750 if purchased by consumers  
.....998 periodicals with an average value of \$ 4,990 if purchased by consumers  
.....7,662 movies with an average value of \$107,268 if purchased by consumers  
.....2555 Adults & 8,951 Children & Teens Attended Library Programs with an average value of \$74,146  
.....32,967 hours of computer time with an average value of \$ 395,604 if purchased by consumers  
Staff handled...21,004 special requests for materials with a value of \$ 525,100 if purchased by consumers  
Patrons Asked...16,641 reference questions for an average value of \$ 166,410 if purchased by consumers



For: Value Check - for Library Materials & Services - 2016

*Ann Lee*, Director

Calculations based on the following Consumer Cost Values

(Books, Audios, Requests, ILL ) = \$25; Magazines = \$5

E-Books = \$15 ; Movies = \$14; Computer Time = \$12

Reference Questions = \$10 ; Adult programs = \$8

Children/Teen Programs = \$6

**Library Expenditures in 2016 = \$560,516.59**

**Value of Materials & Services to Community = \$4,253,343.00**

## PWRL LIBRARY MATERIALS

	2014	2015	2016
Adult Books	30,250	27,856	26,668
Large Print	9,611	9,420	9,789
Young Adult Books	2,633	3,123	2,981
Children's Books	23,643	23,022	23,429
Rotating Books (NCKL)	5,970	6,036	5,915
Audio Books	3,898	3,899	1,439
Videos	1,717	2,694	3,162
Newspaper Subscriptions	22	22	22
Magazine Issues	7,637	8,283	7,235
Microfilm	531	536	537
Music CD's	549	549	421
Digital Audiobooks & E-Books - Sunflower eLibrary	6,933	12,584	19,559
Digital Audiobooks & E-Books - Statewide Collection	0	146,877	103,906
Digital Magazines Subscriptions - Zinio (Ended 11/2016)	60	82	32
<b>Total Library Materials</b>	<b>93,454</b>	<b>244,983</b>	<b>205,095</b>



## TOTAL NUMBER OF ITEMS BORROWED

	2014	2015	2016
Adult Books	23,945	21,888	20,201
Children's Books	29,287	25,833	24,869
Young Adult Books	4,389	3,636	2,621
Audio Books	1,765	1,281	1,064
Periodicals	990	909	998
Videos	6,332	7,065	7,662
Music CD's	134	207	73
Digital E-Books / Digital Audiobooks	1,132	1,470	2,027
<b>Total Borrowed</b>	<b>67,974</b>	<b>62,289</b>	<b>59,515</b>



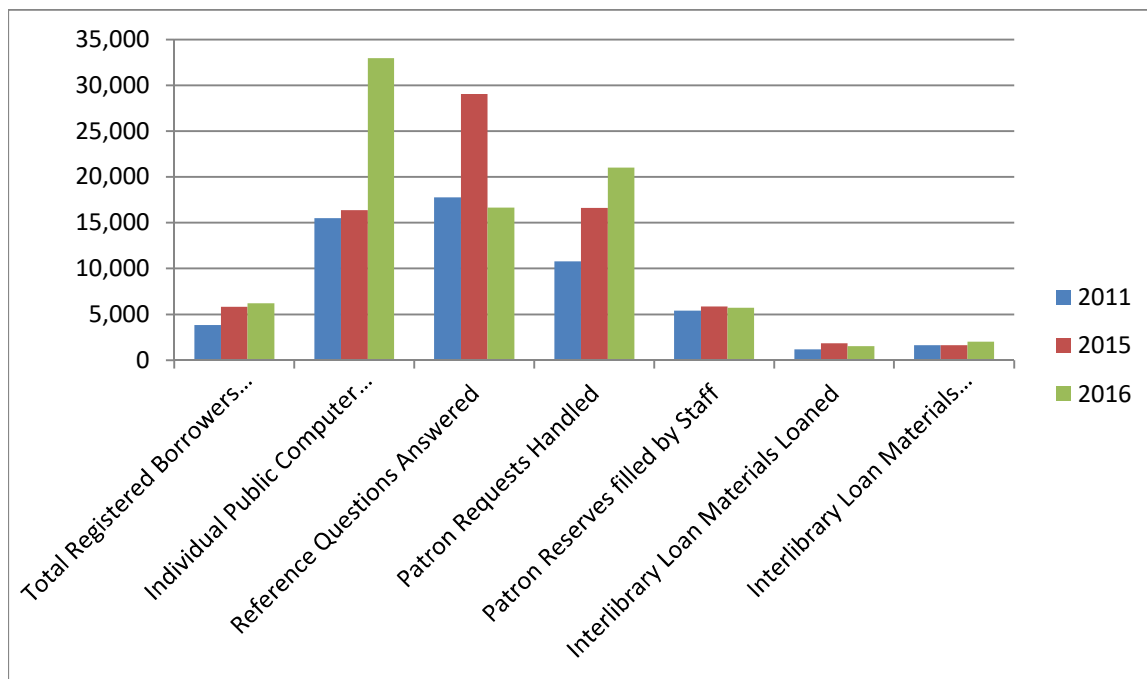
## PATRON VISITS IN 2016

Location	Total Hours	Patrons 2011	Patrons 2015	Patrons 2016
Alma	1,664	9,318	7,758	9,204
Eskridge	1,690	4,992	8,382	5,564
Onaga	1,742	7,093	4,337	3,380
St. Marys	2,574	25,865	24,003	23,608
Alta Vista	416	915	666	728
Harveyville	390	468	530	520
Olsburg	364	946	728	988
Westmoreland	458	468	582	1,352
<b>TOTAL</b>	<b>9,230</b>	<b>50,065</b>	<b>46,986</b>	<b>45,344</b>



## Other Statistics—2016

	2011	2015	2016
Total Registered Borrowers (patron re-registration)	3,827	5,827	6,220
Individual Public Computer Sessions (wired & wireless)	15,496	16,376	32,965
Reference Questions Answered	17,783	29,047	16641
Patron Requests Handled	10,792	16,622	21004
Patron Reserves filled by Staff	5,396	5,875	5727
Interlibrary Loan Materials Loaned	1,195	1,836	1,546
Interlibrary Loan Materials Borrowed	1,644	1,620	2,004





# EVERY HERO HAS A STORY

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	2011	2015	2016
Number of Children's Programs	289	272	547
Total Number of Children Attending Programs	6,577	5,066	7,944
Number Registered for the Annual Eight Week Summer Reading Program	447	393	485
Number of Books Read during SRP	6,067	7,321	9,120
Number of Adult Programs	21	65	68
Total Number of Adults Attending Programs	404	621	2,555
Number of Young Adult Programs	8	43	11
Total Number of Young Adults Attending Programs	337	876	1007



Director (+)  
**Judith Cremer**



Assistant Director (+)  
**Elizabeth Tschetter**



Processing Consultant (+)  
**Deborah Eichem**



Secretary/Bookkeeper (+)  
Harveyville Substitute  
**Sheila McKinzie**



Processing Clerk (+)  
**Vicky Jones**



St. Marys Br. Librarian (+)  
**Melanie Smith**



St. Marys Assistant  
**Colette Goldade**



St. Marys Assistant  
**Caitlin Santacroce**



Collection Manager (+)  
**Michelle Pedernana**



St. Marys Substitute (+)  
**Liz Feiden**



Alma Branch Librarian,  
**Iris Joyce Mathies**



Alma Assistant  
**Jennifer Wenderott**



Alma Substitute  
**Carole Moege**



Alma Substitute (+)  
**Debra Jo Thierer**



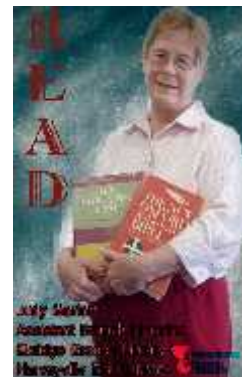
Alma Substitute (+)  
**Julia Anderson**



Eskridge Branch Librarian  
**Jan Brown**



Eskridge Assistant  
**Judy Morton**



Eskridge Substitute  
**Open**



Onaga Branch Librarian (+)  
**Ivy Rash**



Onaga Assistant /  
Westmoreland Substitute (+)  
**Sallie Force**



Onaga Substitute  
**Emma Schreiber**



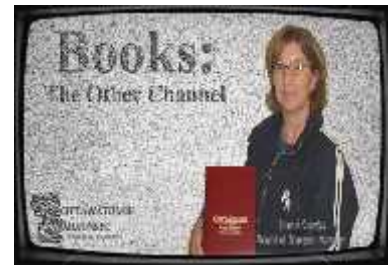
Mini Librarian (Alta Vista, Harveyville  
Olsburg, Westmoreland) (+)  
**Wendi Rogers**



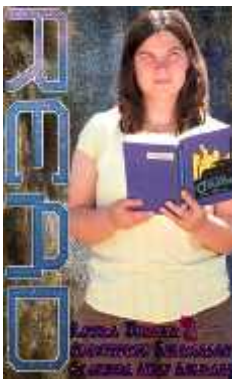
Alta Vista Substitute  
**Lori Beth Terrell**



Alta Vista Substitute (+)  
**Sheryl Crooks**



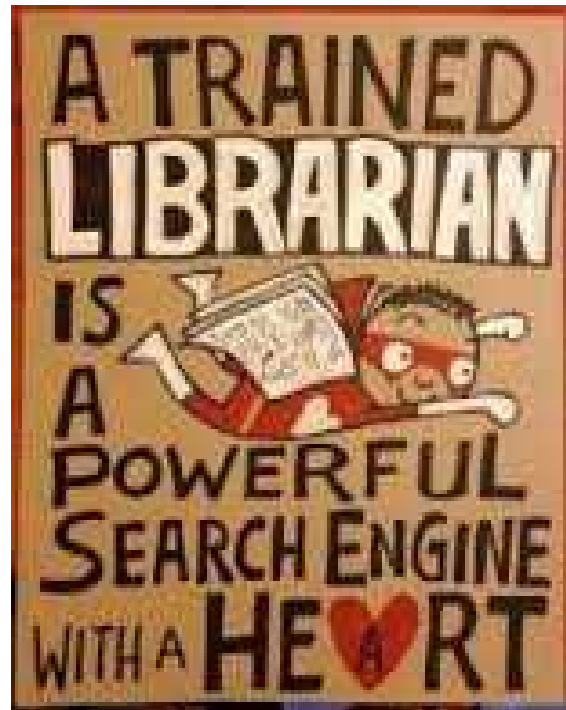
Olsburg Substitute  
**Laura Turner**



Olsburg Substitute (+)  
**Becky Avery**



(+) Indicates staff has responsibility for working or completing tasks at more than one PWRL location.



## Books

# SERVICES AVAILABLE

Adult, young adult, and children's books are available for checkout at all locations in regular & large print. Materials from any location may be easily requested by patrons at any other location.

## Audio Books

Books on tape & CD, both fiction and non-fiction, are available at all locations.

## Magazines and Newspapers

Approximately 100 different subscriptions are received.

## Videos

The library has a collection of current movies on DVD available for check-out.

## Digital Services

Patrons may borrow e-books and Digital Audio Books through PWRL's subscription to Overdrives Sunflower eLibrary. Library staff can also assist patrons with checking out digital audiobooks and e-books from the statewide collection.



## Reference

Qualified staff is ready to help. If the answer is not readily available, Library staff will assist patrons with research or refer them to expert resources to find an answer.

## Interlibrary Loan

PWRL can get materials for local patrons from other libraries in Kansas through a statewide borrowing network. Items are quickly delivered for patron use by a statewide courier service.

## Story Time

A story time for toddlers and pre-schoolers is held at each Branch location every Tuesday morning from September through April. Mini locations also conduct storytime on the days they are scheduled to be open for business.

## Summer Reading Program

During the summer months the library conducts an eight week Summer Reading Program offering many special programming opportunities especially for younger readers to help encourage and sustain lifelong reading habits.

## Newspaper On Microfilm / Digital Newspapers / Local History

PWRL owns microfilm copies of all newspapers published in our legal service area. PWRL also has birth, death, and marriage indexes for many of the newspapers. Patrons can use microfilm readers to read and print articles at each Branch Location. The Kansas Digital Newspaper Project through the Kansas State Historical Society now also allows online access to digital copies of some of these local historical newspapers.

## Copier & Fax Machine

Each PWRL location has printers, copy machine, and a fax machine available for the public's use. Copies can be made for a small fee.

## Computer, Internet, & Wireless Access

Each PWRL location has computers with Internet access available for the public's use. All locations offer wireless Internet access during business hours for patrons who have their own equipment and want to use PWRL's high speed Internet connection.

## NCKL - North Central Kansas Library System

PWRL contracts with NCKL to provide residents additional services. NCKL provides a bi-monthly rotating collection of additional popular new books to each branch location for patrons to check out. Training for library staff is also offered. Pottawatomie & Wabaunsee County residents, under PWRL's reciprocal agreement, may get a card and use the Manhattan Public Library or any other NCKL member library.



## Locations and Current Service Hours

HEAD - QUARTERS	306 N. 5th	M, T, F	8:30-5:00
	St. Marys, KS 66536	Wednesday	8:30-6:00
	(785) 437-2778	Thursday	8:30-7:00
	illpowab@gmail.com pwrlldr@gmail.com	Saturday	9:00-1:00
BRANCHES  	<b>Alma Branch Library</b>	M, T, F	9:00-12:15; 12:45-5:00
	115 W. 3rd, P.O. Box 420	Wednesday	9:00-12:15; 12:45-7:00
	Alma, KS 66401		powabalm@gmail.com
	(785) 765-3647		
	<b>Eskridge Branch Library</b>	M, W	8:30-12:30; 1:00-6:00
	115 S. Main, P.O. Box 87	Tuesday	8:30-12:30; 1:00-5:00
	Eskridge, KS 66423	Friday	9:00-12:30; 1:00-4:00
	(785) 449-2296		powabesk@gmail.com
	<b>Onaga Brach Library</b>	Monday	9:00-12:30; 1:00-7:00
313 Leonard, P.O. Box 310	Wednesday	9:00-12:30; 1:00-6:30	
Onaga, KS 66521	Tue, Friday	9:00-12:30; 1:00-5:00	
(785) 889-4531		powabona@gmail.com	

MINI LIBRARIES  	<b>Alta Vista Mini Library</b>	<b>Harveyville Mini Library</b>
	310 Center, Alta Vista, KS	128 W. Oak, Harveyville, KS
	(785) 499-5542	(785) 589-2414
	powabav@gmail.com	powabhv@gmail.com
	Wednesday 10:00-11:30; 12-6:30	Tuesday: 10:00-12:00; 12:30-3:00
		Saturday: 9:00-12:00
<b>Olsburg Mini Library</b>	<b>Westmoreland Mini Library</b>	
318 N. 2nd, Olsburg, KS	315 Main, Westmoreland, KS	
(785) 468-3347	(785) 457-2841	
powabols@gmail.com	powabwst@gmail.com	
Thursday: 10-12; 12:30-3:30; 5:30-7:30	Monday: 10-1; 1:30-6:00	
	Thursday 2:00-6:00 (Trial Extended Hours)	

Mail is not received at Mini locations. All correspondence, both physical & electronic, should be addressed to the Headquarters Library at St. Marys.